

## STUDENTS, FAMILIES AND COMMUNITY COMMITTEE

### Membership

The Committee will comprise up to 6 governors and where appropriate associate members to provide specific expertise and or skills.

### School Representative

Lead: Mr Roddy Lloyd-Jones

### Quorum

The quorum for meetings of the Committee is 3 governors. The meeting will not take place unless the headteacher or her/his representative is present.

### Meetings

The Committee will meet at least once a (long) term, in advance of the main governing body meeting, with additional meetings as necessary.

**Responsibilities:** all committees have the following responsibilities:

1. To receive reports from members of staff about matters relating to any of the issues listed in their terms of reference.
2. To contribute to, monitor and evaluate relevant parts of the SEF, the school improvement plan and the policies allocated to them, reporting or making recommendations to the full governing body.
3. To consider recommendations from relevant external reviews for example audit, Ofsted or local authority review, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full governing body.
4. To consider the views of students when making strategic decisions that will impact on them
5. To consider the impact on equality, referencing the protected characteristics, when making recommendations and when reviewing/drafting policies. See annex A for information re the General Equality Duty. **See Annex A for information about the General Equality Duty**
6. To take appropriate action on any other relevant matter referred by the governing body.

**The Students, Families and Community Committee** will monitor and evaluate relevant Equality Objectives and assigned sections of the SEF and linked key issues in the SIP notably:

- the school's contribution to pupil well-being, including the extent to which pupils feel safe, are helped to keep themselves safe, adopt healthy lifestyles and contribute to the school and wider community;
- attendance, punctuality and behaviour patterns and trends including internal and external exclusions;
- the views of pupils and how these are taken into account;
- the effectiveness of partnerships with other schools, external agencies and the community including business, to improve the school, extend the curriculum and increase the range and quality of learning experiences for pupils.
- the engagement of parents with the school, parental views and how these are taken into account and consider ways in which home-school links can be further developed, making appropriate recommendations;
- community links and community use of the school, monitoring and evaluating the school's contribution to promoting community cohesion;

### **Statutory policies and documents**

Behaviour Policy  
Behaviour Policy Sixth Form  
Child Protection & Safeguarding Policy  
Public Sector Equality Duty  
Attendance Policy  
Supporting Students with medical conditions (Medicines Policy)  
Drugs Policy

### **Non Statutory policies and documents**

Anti-Bullying Policy  
Intimate Care & Toileting Policy  
Lost Property Policy  
Physical Intervention Policy  
Uniform Policy

### **Voting**

Every question to be decided at a committee meeting must be determined by a majority of votes of those governors and associate members present and voting. If there is an equal number of votes, the chair (or the person acting as chair), provided that he or she is a governor, has a second (or casting) vote. The committee can only vote if the majority of the committee members present are governors.

### **Voting rights of associate members on committees**

The 2013 Procedures Regulations removed the limitations on voting rights of associate members in committees. The GB has decided to exercise its option to ask associate members to withdraw when individual staff or pupils are being discussed.

Terms of Reference agreed on 7<sup>th</sup> November 2018

## Annex A

### The General Equality Duty

A school must have **due regard to the need to:**

- a) eliminate **discrimination**, harassment, victimisation and any other conduct that is prohibited by the Act
- b) advance **equality of opportunity** between persons who share a relevant protected characteristic and persons who do not share it
- c) **foster good relations** between persons who share a relevant protected characteristic and persons who do not share it.

### Protected characteristics

- Age (not pupils)
- Disability
- Ethnicity and race
- Gender
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Religion and belief
- Sexual identity and orientation

Terms of Reference agreed by the Governing Body on ...

*To be reviewed September 2019*