

TEACHING AND LEARNING COMMITTEE

Membership

The Committee will comprise up to 6 governors and where appropriate associate members to provide specific expertise and or skills. **See Annex A for voting rights of associate members.**

School Representatives

Lead: Mr Patrick Taylor

Quorum

The quorum for meetings of the Committee is 3 governors. The meeting will not take place unless one the headteacher's representatives or the headteacher herself is present.

Meetings

The Committee will meet at least once a (long) term, in advance of the main governing body meeting, with additional meetings as necessary.

Responsibilities: all committees have the following responsibilities. To:

1. receive reports from members of staff about matters relating to any of the issues listed in their terms of reference
2. contribute to, monitor and evaluate relevant parts of the SEF, the school improvement plan and the policies allocated to them, reporting or making recommendations to the full governing body.
3. consider recommendations from relevant external reviews for example audit, Ofsted or local authority review, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full governing body.
4. consider the views of pupils when making strategic decisions that will impact on them
5. consider the impact on equality, referencing the protected characteristics, when making recommendations and when reviewing/drafting policies. **See annex A for information re the General Equality Duty.**
6. take appropriate action on any other relevant matter referred by the governing body.

The Teaching and Learning Committee will monitor and evaluate pupil achievement and the quality of teaching, ensuring the school provides a high quality learning experience and delivers a broad and balanced curriculum in keeping with the school's aims, all pupil needs and legal requirements.

By December it will recommend to the governing body the school's pupil performance targets for summer 2019.

The committee will also monitor and evaluate relevant Equality Objectives, policies and assigned sections of the SEF and linked issues in the SIP notably:

- how the school deals with its obligations in relation to the National Curriculum;

- the breadth and balance of the curriculum, ensuring that it meets the needs of all students;
- the quality of the assessment system;
- the performance of different groups, subjects and key stages making relevant comparisons to local and national data and analysing trends;
- the progress of DP, catch-up and any group of students that data analysis shows to be at risk of underperforming compared to students nationally;
- the effectiveness of interventions;
- provision for, progress and attainment of vulnerable groups e.g. looked after Students, young carers, and the effectiveness of any intervention strategies;
- the SEN policy, monitoring provision and ensuring that the school fulfils its responsibilities for pupils with special educational needs and with disabilities;
- the quality of teaching and learning;
- the range and impact of extra- curricular activities on pupil learning;
- how well teaching prepares pupils for the next stage in their education.

Statutory policies and documents

Acceptable Use Policy

SRE Policy

Inclusion Policy- for presentation to FGB

Online/E-safety

Exams Policy

Non Statutory policies and documents

Homework Policy

More and Most Able Policy

Voting

Every question to be decided at a committee meeting must be determined by a majority of votes of those governors and associate members present and voting. If there is an equal number of votes, the chair (or the person acting as chair), provided that he or she is a governor, has a second (or casting) vote. The committee can only vote if the majority of the committee members present are governors.

Voting rights of associate members on committee

The 2013 Procedures Regulations removed the limitations on voting rights of associate members in committees. The GB has decided to exercise its option to ask associate members to withdraw when individual staff or pupils are being discussed.

Terms of Reference agreed on 12th November 2018

Annex A

The General Equality Duty

A school must have **due regard to the need to:**

- a) eliminate **discrimination**, harassment, victimisation and any other conduct that is prohibited by the Act
- b) advance **equality of opportunity** between persons who share a relevant protected characteristic and persons who do not share it
- c) **foster good relations** between persons who share a relevant protected characteristic and persons who do not share it.

Protected characteristics

- Age (not pupils)
- Disability
- Ethnicity and race
- Gender
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Religion and belief
- Sexual identity and orientation